



ROSARY COLLEGE

CODE OF

BEHAVIOUR

Code of Behaviour

Aims:

- To promote an effective teaching and learning environment for all.
- To ensure consistent and fair approach to implementing school rules.
- To foster self-discipline and the involvement of students in supporting the behaviour code.
- To foster the involvement of parents in supporting the behaviour code.

The following framework forms the basis for our behaviour code

Rules:

The behavioural boundaries imposed by the School to ensure the smooth and efficient delivery of the Aims, and accepted by the Students, such that the crossing of these boundaries merits disciplinary sanction. (The things students should be doing in the classroom and around the school.)

Encouragements:

The recognition students will be given when they choose to follow the rules.

Sanctions:

The actions taken by a teacher when responding to a breach of the rules

School Rules:

- Have your journal with you every day, keep it in good condition and give it to the teacher when asked.
- Wear the full school uniform.
- Move quietly and safely around the building.
- Speak politely to fellow students and staff.
- Bring a note from a parent or guardian written in your journal if you are late, absent or have to leave school early.
- Take care of the school property and use the litter bins.
- Students are expected to comply with all the school policies re anti-bullying, mobile phones, homework and safety.

Class Code:

1. Arrive on time and line up outside classroom. Class begins at 8.50 am sharp.
2. Bring what you need for your class in your schoolbag.
3. Prepare for work straight away.
4. Use the One voice, Hands up, Listen and Concentrate Rule.
5. Hand up your journal when asked.
6. Do your classwork well.
7. Write down your homework in your journal for each class and (do) complete it.
8. Mobile phones must be switched off during school hours.

9. Keep classroom and all school areas clean and tidy.

Students must be well presented and in full school uniform at all times.

Theft and Damage:

Any damage to school property must be paid for. Damage which has been wilfully caused including graffiti, will not be tolerated. Students must respect school property and the property of others.

Lunchtime:

Food or drink may only be consumed in the lunch room, and must comply with the official school Healthy Eating policy.

Students who remain in school for lunch must ensure that the lunch room is left clean after lunch.

Students who leave the building for lunch must return to school on time.

Afternoon classes begin at 12.50 pm sharp.

Students may be requested to stay in for lunch if afternoon attendance or lateness becomes an issue.

Expectations of Students

1. To attend school on time every day.
2. To follow the school rules and the class code.
3. To respect the rights of others.
4. To do your best at all times.
5. To respect and represent your school with pride.
6. Senior students are expected to model good behaviour.

Expectations of Staff

- Promote positive relationships and behaviour.
- Implement the code of behaviour with consistency and fairness.
- To keep record of progress, attendance and behaviour.
- To keep parents informed through journal, phone calls and meetings.
- Model good behaviour.

Expectations of Parents/Guardians:

The support of Parents is crucial to the safe and efficient operation of the school. Parents are respectfully requested to assist your student in the following ways:

- Ensure your child knows how to behave.

- Help your child get organised for school.
- Encourage and support your child with schoolwork and homework.
- Sign the journal every evening to ensure that homework is complete.
- Support school staff in promoting positive behaviour.
- Provide written reasons for your student's absences or lateness in the section in the journal which provides for such.
- Parents should be contactable at all times during school hours and, in particular, during school trips. If parents are not contactable, they should inform the school and nominate an emergency contact person.

Responding to positive behaviour

Encouragements:

- Verbal Praise
- Written note in journal
- Assemblies
- Christmas and Summer Reports
- Displaying students' work
- Tutor/Year Head/ Principal/deputy Principal acknowledging achievements
- Postcards home
- Phone calls home
- Certificates
- Class Competitions
- Term awards
- End of year awards evening

Awards Ceremonies

We recognise academic excellence and efforts made by students in all areas of school life.

We have awards ceremonies for each year group during the year.

Teachers/Tutors are asked to nominate students for awards which include the following:

- Attendance and Punctuality
- Positive Contribution
- Academic Achievement
- Special achievement award where applicable
- Mary Aikenhead Awards

Responding to inappropriate behaviour:

- Referral to our Skills Room
- Referral to the Schools Completion Programme

- Referral to our Care Team
- Referral to outside agencies
- Referral to the 'Inspire' Programme
- Referral to the School Counsellor or other service (e.g. Clanwilliam)
- Behaviour support targets and contracts

The following strategies may be used to show disapproval of unacceptable behaviour:

- Reminder: teacher reminds student of class code.
- Warning: teacher takes journal and keeps it on the desk
- Reasoning with the pupil: quiet word with student
- Written note in journal: student incident sheet
- Referral to Tutor/Year Head
- Detention by class teacher/Year Head
- Phone call to parent
- Meeting with parent/guardian
- Referral to Principal/Deputy Principal
- Withdrawal of privileges
- Confiscation of mobile phones/electronic devices for a specified period.
- Behaviour target sheet.
- Blue/Red/Purple/Black behaviour cards.
- Suspension.
- Referral to Board of Management.
- Expulsion by Board of Management
- Suspension and Expulsion to Follow TUSLA (Child and Family Agency) Guidelines.

Uniform

Students who attend school missing an item of uniform will be sent home for missing item unless they have a written excuse.

Behaviour

In the first instance, the Teacher is responsible for discipline in his/her classroom. At this stage, sanctions may include moving the disruptive student to another seat, giving additional work or detention. The Teacher may also phone home to inform Parents/Guardians of their child's misbehaviour in their class. A written report of minor misdemeanours should be kept by the Teacher for reference.

Stage 1: Continuous misbehaviour should be reported to the class Tutor/Year Head. The Tutor acts in a pastoral capacity.

Stage 2:

White Cards – Serious breach of conduct.

Two White Cards: Year Head informs Parents/Guardians

Three White Cards: Parents/Guardians meet with Year Head and Deputy Principal and student is placed in a daily report sheet.

Stage 3: Any misdemeanour while a student is on report results in the Principal meeting with Parents/Guardians and possible suspension, even up to expulsion, which is a matter for the Board of Management, with due regard to the Education Act (1998) and Parental/Guardian right of appeal under Section 29 of this Act.

Any student who has gone through these stages and misbehaves again will forfeit Stage 1 and 2 go directly to Stage 3. Where a student is a threat to the safety of others in the school, that student may be asked to leave the school.

Zero Tolerance:

Red Card: Aggression

Blue Card: Bad language to staff

Purple Card: Refusal to work

Black Card: Refusal to hand up mobile phone

In all of the above instances the student is referred immediately to the Principal or Deputy Principal who makes contact with Parents/Guardians and the student is sent home. A white card is also issued.

Punctuality.

A student who is late must have a note from Parents/Guardians explaining the lateness. Anytime a student is late, he/she must sign in the late book and report to class immediately. Through such discipline, we hope to educate the students in making the right choices and accepting responsibility for their actions.

Health and Safety.

Rosary College is a health promoting college and full compliance with Health and Safety regulations and practices is required. As part of this policy, the school promotes a Drug Free Environment. Students are requested to inform the school of any prescribed or other medication currently being taken. Any misuse of drugs by students will be seen as a serious breach of The School Code of Discipline and dealt with accordingly. Where appropriate, Parents/Guardians and/or outside agencies will be contacted.

Smoking in any part of the school building is illegal under current legislation. Smoking while in the school uniform is prohibited.

When in school, students should walk with due care and attention. Running is not permitted. Students are expected to participate fully in all safety exercises and emergency exit drills. Interference with the fire-fighting equipment or the fire alarm system is a very serious offence and will be dealt with severely.

The Board of Management has a duty of care to ensure as far as practicable the health and safety of the students and staff of the school. In addition, the Board of Management is required under section 15 (1) of the Education Act 1998 to provide, or cause to be provided, an appropriate education for each student at the school for which the Board has responsibility. Students who pose a significant risk to the health and safety of themselves or students and staff of the school or significantly interfere with the right of other students to an appropriate education will be subject to sanctions up to and including expulsion.

This policy is subject to periodic review

Signed: _____
(for and on behalf of the Board of Management)

Date: _____